

Student Organizations By-laws

Article I. Membership

1. Recognized campus organizations shall be open to any member of the Cornell College community without respect to race, religion, national origin, sexual orientation, gender identity, or gender expression.

Article II. Recognition of Student Organizations

1. Recognition Petitioning

In order to be officially recognized an organization shall:

- i. Electronically submit a constitution to Student Senate through the Chair of Student Organizations no later than 48 hours prior to a regularly scheduled Student Organizations Committee meeting for approval by Student Senate;
 - a. Exceptions to the previous by-law may be made pending approval by the Chair of Student Organizations.
- ii. Have a designated faculty or staff advisor selected by the group;
- iii. Agree to maintain its account at the Cornell College Business Office;
- iv. Provide an annual list and updates, as appropriate, of officers and advisors;
- v. Send a representative of the organization to both the Student Organizations Committee meeting at which the constitution is discussed, and the Student Senate meeting at which it is to be considered.
 - a. The representative must not be a member of Student Senate or a member of the Student Organizations Committee.

2. Benefits

A student organization must have official recognition in order to:

- i. Apply for and receive funds from the Student Activity Fee;
- ii. Be mentioned in College publications;
- iii. Use or reserve College facilities.

3. Exceptions

When there is an overall governing organization for a group of organizations, e.g. CSSG for social groups and RHA for hall councils, Student Senate may delegate the recognition process to the governing group for organizations in its jurisdiction.

Article III. Student Organization Constitutions and Maintenance of Official Recognition

1. Requirements of the Student Organizations Committee

The Student Organizations Committee must review the constitution and activities of each recognized student organization no less than once every other academic year. For the purposes of evaluating each student organization's eligibility to receive the aforementioned benefits, the Student Organizations Committee must maintain a record of the following for both committee and public use:

- i. The date of each group's last date of constitutional review;

- ii. An electronic and print copy of each student organization's constitution;
- iii. A list of each student organization's officers and advisors.

2. Requirements of Student Organizations

Student organizations must adhere to the following in order to maintain an official recognition with Student Senate and be eligible to receive the aforementioned benefits:

- i. Submit its constitution to the Student Organizations Committee no less than once every other academic year for review;
- ii. Maintain a designated faculty or staff advisor;
- iii. Maintain its account at the Cornell College Business Office;
- iv. Submit an annual list and updates, as appropriate, of officers and advisors;

Article IV. Student Organization Contact

The Student Organizations Committee must contact each organization no less than twice every academic year on matters of Senate policy and beneficial contacts pertaining to student organizations. This includes, but is not limited to, the following:

- 1. Policies outlined in the Student Senate Constitution and By-laws of expectations on maintaining an official recognition;
- 2. Contact information regarding the Appropriations Committee and receiving funding;
- 3. A list of College resources or contacts regarding group advertisement on campus, legal issues pertaining to copyright purchases and contract negotiations, group websites, leadership program information and fundraising.

Article V. Temporary Override of this Document

Any provision of this By-law document may be temporarily overridden for a specific duration given a 2/3 majority vote of Student Senate.

Last ratified by Student Senate: February, 7, 2006.